



CONTRACT NOTICE

CALL FOR TENDER: GENERAL INFORMATION

I.1) Name and address Contracting Authority

Official name: CEFA – the seed of solidarity –

Ben Ashour, Tripoli, Lybia

Phone: +218 92 5295484

Internet address: www.cefaonlus.it

I.2) Title:

REGIONAL DEVELOPMENT AND PROTECTION PROGRAMME FOR NORTH AFRICA AWP 2019-2020

MORE RAM in Libya: More Opportunity, Resilience, and Health for Refugees, Asylum-seekers and Migrants in Libya

RDPP NA AWP2019-2020

I.3) Type of contract

Supply

OLTP/CEFALIBYA/2021/02

I.4) Short description of the contract

Supply of a framework contract for the provision of Hygiene, COVID 19 PPE, Food and NFI Kits in Zawia Area (Libya). The supply of Hygiene, COVID 19 PPE, Food and NFI Kits in Zawia Area (Al Khartoom str., Terfas, Jooth Da'aem, Bu ghlasha) including storing, packaging, transport and delivery costs.

Delivery and distributions will take place during 7 (seven) days each month according to the work plan and relative purchase order shared by the contracting authority on a monthly basis.

Distributions will be done wherever is possible at distribution points, however some door to door distributions need to be foreseen for vulnerable (elder, person with disabilities..)beneficiaries.

The implementation period is from September 2021 to February 2023.



I.5.) Type of Procedure

Open Tender Procedure

I.6) Information about lots

This contract is divided into lots: no

I.7) Place performance

Geographical zone benefitting from the action: Lybia, Zawia Area (Al Khartoom str., Terfas, Jooth Da'aem, Bu ghlasha)

I.8) Award Criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents.

I.9) Time limit for submission of tenders or requests to participate

Date: <05/08/2021>

Local Time: <12 PM, Tripoli>

I.10) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

I.11) Conditions for opening of tenders

Date:<06/08/2021>

Local time: <10 AM>

Place: < CEFA – the seed of solidarity –

Ben Ashour, Tripoli, Lybia



Additional information about the Contract Notice

Supply of a framework contract for the provision of Hygiene, COVID 19 PPE, Food and NFI Kits in Zawiya Area (Libya) **OLTP/CEFALIBYA/2021/02**

1. Nature of contract

Unit price

2. Programme title

MORE RAM in Libya: More Opportunity, Resilience, and Health for Refugees, Asylum-seekers and Migrants in Libya

3. Financing

REGIONAL DEVELOPMENT AND PROTECTION PROGRAMME FOR NORTH AFRICA AWP 2019-2020

RDPP NA AWP2019-2020

4. Eligibility and rules of origin

Participation is open to all legal persons (participating either individually or in a grouping – consortium – of tenderers) which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item ‘Legal basis’ below). Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

All supplies under this contract must originate in one or more of these countries.

5. Candidature

All eligible natural and legal persons (as per item 4 above) or groupings of such persons (consortia) may apply.

A consortium may be a permanent, legally-established grouping or a grouping which has been constituted informally for a specific tender procedure. All partners of a consortium (i.e., the leader and all other partners) are jointly and severally liable to the contracting authority.

The participation of an ineligible natural or legal person will result in the automatic exclusion of that person. In particular, if that ineligible person belongs to a consortium, the whole consortium will be



excluded.

6. Number of applications or tenders

No more than one application or tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or partner of a consortium submitting an application/tender). In the event that a natural or legal person submits more than one application or tender, all applications or tenders in which that person has participated will be excluded.

7. Tender guarantee

No tender guarantee is required.

8. Performance guarantee

No performance guarantee required.]

9. Information meeting and/or site visit

No information meeting is planned

10. Tender validity

Tenders must remain valid for a period of 3 months after the deadline for submission of tenders. In exceptional circumstances, the contracting authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period.

11. Grounds for exclusion

Candidates or tenderers must submit a signed declaration, included in the application form or tender form, to the effect that they are not in any of the situations listed in Section 2.6.10.1 of the **practical guide (PRAG)**. Where the candidate or tenderer intends to rely on capacity providing entities or subcontractor(s), he/she must provide the same declaration signed by this/these entity(ies).

Candidates or tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

12. Sub-contracting

Sub-contracting is not allowed.

13. Provisional commencement date of the contract

September 2021

14. Period of implementation of tasks

Framework contract, from September 2021 to February 2023

SELECTION AND AWARD CRITERIA

15. Selection criteria



The following selection criteria will be applied to candidates. In the case of applications submitted by a consortium, these selection criteria will be applied to the consortium as a whole if not specified otherwise.

1) Economic and financial capacity (based on item 3 of the service application form, on item 3 of supply tender form). In case of candidate being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years

The financial criteria for legal or natural persons as follow:

- the average annual turnover of the tenderer must exceed or be equal to the contract value of the tender.
- Tenderers must have a bank account that can receive payments in euro from outside Lybia
- Transfers will be done only to the company's bank account or to his/her legal representative
- **2) Professional capacity** (based on items 4 and 5 of the application form for service contracts and on items 4 and 5 of the tender form for supply contracts). The reference period which will be taken into account will be the last three years preceding the submission deadline.
- the tenderer has enough expertise and staff members to carried out the contract supply.

3) Technical capacity (based on items 5 and 6 of the application form for service contracts and on items 5 and 6 of the tender form for supply contracts).

- has carried out at least 3 supply contracts of the same nature with a similar amount in the last 3 years.

16. Award criteria

Best price-quality ratio.

At least 60 % price

40 % = annual turnover, previous experience, proximity to the area

APPLICATION AND TENDERING

17. How to obtain the tender dossier

The tender notice is available from the Contracting Authority at www.cefalonlus.it and www.libyaninvestment.com. The tender dossier is available from the contracting authority's premise or by sending a request at the following email address:



p.prina@cefaonlus.it

Tenders must be submitted using the standard tender form for a supply contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers may submit questions in writing within 15/07/2021, specifying the publication reference and the contract title, to: p.prina@cefaonlus.it

The contracting authority must reply to all tenderers' questions at the latest 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the website of www.cefaonlus.it and www.libyaninvestment.com.

18. Tender opening session

<06.08.2021 , 10am, Tripoli CEFA INGO Tripoli Office Address: Tripoli – Ben Ashour (full address in the Instructions to Tenderers)

19. How applications may be submitted

Applications must be submitted in English exclusively to the contracting authority in a sealed envelope.

- Either by post or by courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip, to:

CEFA INGO Tripoli Office Address: Tripoli – Ben Ashour (full address in the Instructions to Tenderers)

Opening hours: from 9.00 am to 13.00 pm

- OR hand delivered by the participant in person or by an agent directly to the premises of the contracting authority in return for a signed and dated receipt, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

CEFA INGO Tripoli Office Address: Tripoli – Ben Ashour (full address in the Instructions to Tenderers)

Opening hours: from 9.00 am to 13.00 pm

The contract title and publication reference (see contract notice) must be clearly marked on the envelope containing the application and must always be mentioned in all subsequent correspondence with the contracting authority.

Applications submitted by any other means will not be considered.

However, in addition to the post or hand delivered applications, we invite the Tenderers to submit a soft copy of their tender as well to the following email address:

p.prina@cefaonlus.it



By submitting an application candidates accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the application form.

20. Deadline for submission of applications

The candidate's attention is drawn to the fact that there are two different systems for sending applications: one is by post or private mail service, the other is by hand delivery.

In the first case, the application must be sent before the date and time limit for submission, as evidenced by the postmark or deposit slip¹, but in the second case it is the acknowledgment of receipt given at the time of the delivery of the application that will serve as proof.

The deadline for submission of applications is 05.08.2021

Any application sent to the contracting authority after this deadline will not be considered.

The contracting authority may, for reasons of administrative efficiency, reject any application submitted on time but received, for any reason beyond the contracting authority's control, after the effective date of approval of the short-list report, if accepting applications that were submitted on time but arrived late would considerably delay the evaluation procedure or jeopardise decisions already taken and notified.

21. Clarifications on the contract notice

Tenderers may submit questions in writing within 15/07/2021, specifying the publication reference and the contract title, to: p.prina@cefaonlus.it. The contracting authority must reply to all tenderers' questions at the latest 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the website of www.cefaonlus.it and www.libyaninvestment.com

22. Alteration or withdrawal of applications

Applicants may alter or withdraw their applications by written notification prior to the deadline for submission of applications. No applications may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with precedent item. The outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.]

23. Language of the procedure

All written communications for this tender procedure and contract must be in English.

¹It is recommended to use registered mail in case the postmark would not be readable.



24. Legal basis

The contract will be awarded in the framework of the REGIONAL DEVELOPMENT AND PROTECTION PROGRAMME FOR NORTH AFRICA AWP 2019-2020. See Annex A2 of the practical guide]

25. Additional information

Financial data to be provided by the candidate in the standard application form or the tenderer in the tender form must be expressed EURO. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to shall be made in accordance with the InforEuro exchange rate, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.